



BOARD OF COMMISSIONERS' AGENDA

Tuesday, November 29, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

- A. Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, November 15, 2016.

V. ACTION ITEMS

- A. COMMISSIONERS – TENTATIVE 2017 BUDGET ADOPTION - The 2017 *Tentative* County Budget in the amount of \$82,833,780 of which \$77,333,780 is for the operating budget and \$5,500,000 is for capital reserve.
- B. DISTRICT ATTORNEY – Project Modification Request between the County and the PA Commission on Crime & Delinquency (PCCD) to add to the 2015-2016 Rights and Services Act (RASA) Grant by \$12,897. The funds will be used to reimburse the county for all expenses associated with the Victim/Witness Service Agency. The grant total is \$171,605 with 100% state funding for the period January 1, 2015 to December 31, 2016.

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, NOVEMBER 29, 2016
PAGE 2

C. ABC Appointments/Reappointments/Term Expirations/Resignations

The citizen(s) listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

Name	ABC	Action	Term
Alison Kurtz	Hospital Authority	Appointment	January 2017- January 2021

D. CHECK RUN in the amount of \$456,462.95 dated November 23, 2016.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

A. CAPITAL – Approve purchase of furnishings for the Probation Offices in the Temple Court Building in the amount of \$88,022.40.

B. AGING – Contract between the County and ModernFold to provide installation and material for folding partitions at the Philipsburg Senior Center. The contract total is \$9,000 with the source of funding as donated dollars for the period November 29, 2016 to June 30, 2017.

C. COURT ADMINISTRATION – Approve the following:

- i. Contract Renewal between the County and Stenograph to provide software support for court reporting equipment. The contract total is \$1,258 for the period December 25, 2016 to December 24, 2017;
- ii. Contract Renewal between the County and Stenograph to provide software support for court reporting equipment. The contract total is \$681.42 for the period December 7, 2016 to December 24, 2017.

D. PRISON – Approve the following:

- i. Contract Renewal between the County and the Pennsylvania District Attorneys Institute (PDAI) to provide maintenance and service for victim notification upon offender's release. The contract total is \$4,363.49 for the period January 1, 2017 to December 31, 2017;
- ii. Contract Addendum #3 of the Intergovernmental agreement between the County and the Pennsylvania Department of Corrections (PADOC) to amend the Prison Rape Elimination Act (PREA) Compliance;

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, NOVEMBER 29, 2016
PAGE 3

- iii. Contract Renewal between the County and LexisNexis to provide inmate legal library services. The contract total is \$10,212 annually for the period December 1, 2016 to November 30, 2019;
- iv. Contract Renewal between the County and FacilityDude to provide maintenance for Maintenance Edge that provides online work order services. The contract total is \$1,871.10 for the period January 1, 2017 to December 31, 2017.

- E. PLANNING & COMMUNITY DEVELOPMENT – Memorandum of Understanding for the Final Plan of the Skytop Wedding Event Center Land Development Plan showing the wedding and event center (6,016 sq. ft.) including a 3,650 sq. ft. concrete patio located in Worth Township. This Memorandum will be used to satisfy the requirements specified in the PA Municipalities Planning Code Act 247, as amended – Dept. 151.

VII. CONSENT AGENDA

- A. COMMISSIONERS – 2017 BOARD MEETING SCHEDULE
- B. PLANNING & COMMUNITY DEVELOPMENT – Approve the FFY 2016 Community Development Block Grant (CDBG) Entitlement Grant Application to PA DCED in the amount of \$389,713 to fund a Water Transmission Main replacement project in Millheim Borough \$206,830; Housing Rehab-Sewer Lateral Assistance in Potters Mills \$30,000; and \$51,984 to be set aside for Grant Administration. The County's contract will include Bellefonte Borough's entitlement allocation of \$100,899 – Dept. 817.
- C. COMMISSIONERS – Contract Renewal between the County and Kronos to provide maintenance and support for time and attendance. The contract total is \$44,097.55 for the period January 24, 2017 to January 23, 2018 – Dept. 111.
- D. MH/ID/EI /D&A – Addendum #2 between the County and Strawberry Fields, Inc., to add monies to increase contract allocations to allow Service Provider to bill for services through the end of the fiscal year in the amount of \$4,397. This increases the contract maximum from \$395,000 to \$399,397 with the source of funding as follows: State \$359,457; County \$39,940 for the period July 1, 2015 to June 30, 2016 – Dept. 561.
- E. DRUG & ALCOHOL– Contract Renewal between the County and Bowling Green Brandywine to provide drug and alcohol services to include inpatient non-hospital treatment and rehabilitation and non-hospital detoxification. The contract total is estimated at \$5,000 with the source of funding as 100% State (DDAP) for the period July 1, 2016 to June 30, 2017 – Dept. 562.

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, NOVEMBER 29, 2016
PAGE 4

- F. MIS/RBA – Contract Renewal between the County and 1E Inc., to continue Night Watchman Enterprise software support. This software is used to manage power usage and automate reboots of computers, plus software patches. The contract total is \$2,530 for the period November 25, 2016 to November 24, 2017 - Dept. 142.

VIII. DISCUSSION ITEM(S)

IX. TOURISM/HISTORY

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. Commonwealth of PA – 9-1-1 - \$606,900.21
- B. PiercePark Group – CCAP Dinner Invitation
- C. Commonwealth of PA – ACH – Juvenile Probation - \$104,043
- D. MVEDP – County Allocation 2017
- E. Benner Township – Purdue Mountain Closure
- F. Panko Wealth Management – 11/17/16 Meeting
- G. Commonwealth of PA – VOJO – ACH - \$6,478.70
- H. USDA – Conservation District Nominee
- I. Boy Scout Troop 32 – Eagle Scouts
- J. American Philatelic Society – Thank You
- K. Andy Hillegass – Permission for Courthouse Steps – Veterans Day
- L. Henry Family – Thank you
- M. Commonwealth of PA – Environmental Protection – Zika Grant - \$3,998.95
- N. Commonwealth of PA – Aging - \$12,963
- O. Commonwealth of PA – CYS – Medicaid - \$512.34
- P. Centre Communications – 9-1-1 Invoice
- Q. Nittany Engineering Association – Potters Mills Treatment System
- R. Sweetland Engineering – Innovation Park Building H
- S. PennDOT District – Project 16-14401-001
- T. McQuaide Blasko – Hospital Authority
- U. Patton Township – November meeting
- V. CC Historical Society – December 1 – Invite
- W. TimeKeeping – CCAP Presentation
- X. Opportunity Clubhouse – 11/22/16 Invite
- Y. Commonwealth of PA – ACH – District Attorney \$140
- Z. Potter Township – Thank you – CDBG Support

BOARD OF COMMISSIONERS' AGENDA
TUESDAY, NOVEMBER 29, 2016
PAGE 5

- XI. RECOGNITIONS
- XII. C-NET REQUESTS
- XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS
 - A. Executive Session Report
 - B. Voter Registration Report
 - C. ANNOUNCEMENTS

Tuesday, November 29, 2016

Board of Commissioner's – 10:00 AM – Room 146WB

Department Head Meetings – 1:30 – 4:00 PM – Room 144WB

Wednesday, November 30, 2016

Thursday, December 1, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Department Head Meetings – 1:30 PM – 4:00 PM – Room 144WB

CBICC Business After Hours – 5:30 PM

Friday, December 2, 2016

Executive Management Meeting – 8:30 AM – Room 146WB

- XIV. QUESTIONS FROM THE PRESS
- XV. ADJOURNMENT